

W-16-a.

Memorandum Date: January 9, 2008
Order Date: January 23, 2007

TO: Board of County Commissioners

DEPARTMENT: Community and Economic Development

PRESENTED BY: Mike McKenzie-Bahr, C&ED Coordinator

AGENDA ITEM TITLE: ORDER/IN THE MATTER OF RECEIVING COMMENTS FROM THE PUBLIC THROUGH A PUBLIC HEARING ABOUT COMMUNITY DEVELOPMENT NEEDS, AND LANE COUNTY'S PERFORMANCE OF COMMUNITY DEVELOPMENT BLOCK GRANT HR410

ORDER/IN THE MATTER OF RECEIVING COMMENTS FROM THE PUBLIC THROUGH A PUBLIC HEARING ABOUT COMMUNITY DEVELOPMENT NEEDS, PROPOSED PROJECTS TO MEET THESE NEEDS, LANE COUNTY'S PERFORMANCE OF COMMUNITY DEVELOPMENT BLOCK GRANT AND SETTING PRIORITIES

I. MOTION

Move that the Order be adopted closing out CDBG HR410 and the final project report be submitted to the State of Oregon.

Moved that the following projects be submitted for CDBG funding in 2008 (list projects).

II. AGENDA ITEM SUMMARY

This is a public hearing with two purposes: 1) to hear input on CDBG Housing project HR410 and how Lane County and St. Vincent de Paul managed and implemented the project and 2) to receive public comment and suggestions for new CDBG projects that serve low and moderate income families.

Following the public hearing, the Board of Commissioners may take action to instruct staff to apply for CDBG funding for specific projects chosen by the Board.

III. BACKGROUND/IMPLICATIONS OF ACTION

A. Board Action and Other History

Since the federal Community Development Block Grant (CDBG) program was established in the mid-1970s, Lane County has received millions of dollars through competitive selection of CDBG-funded projects to construct water and sewer infrastructure (for example Mapleton water and wastewater systems, London water, Blue River water, Blachly water, Marcola water; community facilities (the SAFE Center, Jasper Mountain Center and community center

improvements); handicapped accessibility improvements in public buildings; and provide housing rehabilitation for low and moderate income families. Some of the small cities (including Lowell, Oakridge, Westfir, Creswell, Cottage Grove, Florence, Veneta, Junction City, and Coburg) in Lane County have also received millions of dollars over the past couple decades for similar projects funded through the competitive CDBG program. The cities of Springfield and Eugene receive annual entitlement CDBG funding through a different CDBG program.

The attached Public Hearing Notices (attachment D) were published, as required by the CDBG guidelines, and were sent to several agencies (the Housing and Community Services Agency, Saint Vincent DePaul, and Lane County Health and Human Services Department, Lane County District Attorney's Office) that serve the needs of lower income families, organizations that have expressed interest or participated in CDBG programs, and city administrators around the county.

Lane County currently has two open CDBG grants through the state Economic and Community Development Department (OECDD) to improve the water systems in Mapleton and Blue River, and one grant through the Oregon Housing and Community Services Department for housing rehabilitation. The Housing grant, CDBG HR410, is ready to be closed. The close out report for the grant is attached to this report (attachment C).

CDBG guidelines require that the Board of Commissioners receive comments from the public about CDBG projects that are recently closed or nearing completion. The public may comment on any aspects of CDBG program delivery.

(The two water system projects will be closed out later in 2008 and hearings on those projects will be held at that time).

Application Processes and Rules. There are two separate application processes for CDBG funds from: 1) the Housing and Community Services Department for housing related projects and 2) the Oregon Economic and Community Development Department, for all other CDBG projects, including public works, community facilities, economic development, and technical assistance. approved conceptually.

The County is part of the Regional Housing Rehabilitation Program (RHRP), which includes most of the small cities in Lane County. Each year, on average, a different RHRP community submits a CDBG application on behalf of the RHRP. This year, the RHRP CDBG application will be submitted by Junction City to serve the housing needs of city and county residents in the Junction City area.

Application Deadlines and Process. Under the CDBG Guidelines, the Oregon Economic and Community Development Department (OECDD) will receive applications quarterly for public works, community facilities, and economic development projects, under the following guidelines. Projects will be developed with the OECDD Regional Team staff to help identify the best potential funding

source(s) to meet community development needs and assist with the application process. The application procedure will vary, but usually includes the following steps:

- 1) Initial contact with state OECDD staff to request review of the project concept
- 2) OECDD invitation to apply for funding.
- 3) Draft Application Prepared and Available for Public Review and Comment.
- 4) Application Submitted to OECDD. Application deadlines for 2008 are March 31, June 30, September 30 and December 31. (For the past several years, all CDBG funds have been allocated by the June 30 round and no funds were available in the final two grant cycles. That is expected to be the case this year also).
- 5) State Review and Notice of Funding Decision.

Project Selection. OECDD commits the state's CDBG funds for public works, community facilities and other activities that support the agency's mission to assist Oregon business and governments to create economic opportunities and build quality communities throughout the state and that principally benefit low and moderate income persons. Oregon Housing and Community Services Department follows a separate process for awarding housing rehabilitation and housing center grants.

Number of Projects. Lane County may apply for project funding from OECDD when OECDD opens the application acceptance process, which they did on January 2, 2008.

Lane County may have up to three (3) open CDBG projects from Oregon Economic and Community Development at any one time. (Housing grants are not counted as part of the three grants). Lane County has two open OECDD/CDBG grants, the Mapleton water system improvement project and the Blue River water system improvement project. OECDD rules in the 2008 Method of Distribution limit further applications until 100 percent of Mapleton and Blue River grant funds are spent. Currently 100 percent of both grants have been awarded to companies for expenditure. The Mapleton project is completely under contract and by the end of February we anticipate all the construction contracts for Blue River will be in place.

Because of the 100 percent spend down rule, the County must apply for a waiver from the open grant rule if we wish to apply for any public works and community facilities grants by June 30, 2008.

Eligible Applicants. Only CDBG non-entitlement cities and counties are eligible to apply for funding. This rule is a federal grant requirement and remains the same as past years. Lane County is the eligible applicant for all projects that serve unincorporated communities and individuals in unincorporated areas of the county. Lane County may cooperate with other eligible city applicants through an intergovernmental agreement. Lane County does not qualify countywide for CDBG funding, according to OECDD's calculations for identified low and

moderate-income communities. Each project must be approved for the specific population being served.

B. Policy Issues

The first policy issue for the Board's consideration is whether to take public comment and recommendations from community members at a public hearing.

The second policy issue is to consider whether to close out Housing grant HR410.

The third policy issue is to decide the highest priority projects that should be developed for potential CDBG funding.

The fourth policy issues is to decide whether the County should apply for a waiver from the open grant rule in order to apply for CDBG grants by June 30, 2008.

C. Board Goals

The first objective of this public hearing process is to hear the comments from the public, as is represented in the strategic plan to "provide opportunities for citizen participation in decision-making, voting, volunteerism and civic and community involvement." After hearing the needs of the community, the related strategic goal is to "contribute to appropriate community development in the areas of transportation and telecommunications infrastructure, housing, growth management, and land development," by identifying projects that could assist accomplishing those goals.

D. Financial and/or Resource Considerations

There is no financial cost to the County for applying for CDBG funding other than staff time, unless a chosen project needs matching funds from the County general fund.

Both the proposed Row River project and the Child Advocacy center have already secured their necessary match funds.

E. Analysis

CDBG HR410

The attached close our report for CDBG HR410 shows that the project met the state goals at the time the funds were applied for. A total of 20 households were rehabilitated, which exceeded the estimated 12 beneficiary households.

Nine of the assisted had incomes below 30% of area median income and an additional seven households had incomes at or below 50% of area median income. Funds were provided to assist 11 households with disabled family members. And ten assisted households had incomes below the federal poverty

rate.

In addition, because the funds are loaned out, rather than granted, the money will continue to circulate for future home rehabilitation loans. St. Vincent de Paul staff will be available at the public hearing to answer any questions the Board may have about the project and RHRP program.

New Projects

The *Oregon Community Development Block Grant - Small Cities Program* is funded with federal funds and has approximately \$13 million to spend this year state-wide on projects that meet one of the federal Housing and Urban Development (HUD) national objectives to serve low and moderate income people, eliminate slums and blight, and that are determined consistent with CDBG guidelines. The public hearing is to receive comments on community development needs, specific project that may meet these needs, and comments on Lane County's performance of CDBG programs.

Eligible Project Categories and Funding Levels. The state of Oregon has established the following priorities for CDBG funding: Sustained quality jobs for all Oregonians at least cost and to principally benefit low and moderate income persons, with the highest priority to promoting job development by:

1. Assisting businesses, both large and small, to create, retain and expand jobs;
2. Improving the state's business climate;
3. Marketing Oregon;
4. Providing market-ready industrial sites;
5. Providing public infrastructure on a timely basis;
6. Providing local communities with economic development tools and resources;
7. Promoting development of industry clusters, and,
8. Promoting collaboration of business and education to encourage entrepreneurship.

Opportunities for Funding. In addition to general community development needs, specific project proposals may be presented in the public hearing. The Board may choose to list such projects for development. Projects have the best chance of funding if they are listed as a county priority and focus primarily on benefit to low and moderate families in the unincorporated areas of the county.

Last year, the BBC identified the following projects for possible CDBG funding: (1) Row River Water System improvements to solve drinking water problems through a public water system (2) Child Advocacy Center to replace the current center that has been sold. Those two projects are listed in attached Board Order 08-1-23-xx

Both the Row River project and the Child Advocacy Center are listed on the most recent Lane County Needs and Issues list as submitted to the state by the RIB (attachment E: Lane County Infrastructure Inventory)

F. Alternatives/Options

First of all, this is a public hearing for the Board to a) take comment on and close out CDBG HR410 and b) consider community development needs and potential proposals that will principally serve lower income people in Lane County.

Following the hearing, the Board may:

- 1) Adopt the Order directing staff to develop a specific project, or projects, for 2008 CDBG funding.
- 2) Direct staff to explore or develop other project(s) and schedule a work session for the Board to make a final selection of CDBG application(s).
- 3) Determine not to apply for CDBG funding in 2008.

IV. TIMING/IMPLEMENTATION

Projects should be applied for in either of the first two funding rounds of 2008, March 31, and June 30.

To qualify for CDBG funding, at least 51% of the persons served by the project must be of low or moderate income (LMI). Table 1 shows the current LMI limits for Lane County.

Table 1: 2007 Low and Moderate Income Limits (Lane County, Oregon)

Income Level	Family size: 1	2	3	4	5	6	7	8
Low	\$19,150	\$21,900	\$24,600	\$27,350	\$29,550	\$31,750	\$33,900	\$36,100
Moderate	\$30,650	\$35,000	\$39,400	\$43,750	\$47,250	\$50,750	\$54,250	\$57,750

For public infrastructure projects, the project's LMI threshold is based on the census tract in which the project is located. The area covered by the Row River Valley Water system is part of much larger census tract. That census tract does not meet the CDBG eligibility.

In order to prove that the threshold will be met for the Row River project, an income survey must be conducted for users and potential users of the system. A previous survey of the water users on the present system showed they met the CDBG LMI threshold. Since that time, the Row River Valley Water District was formed and includes potential future areas the system may serve. So a new survey must be conducted to include the future potential users.

The survey must be approved by OECDD before the survey can begin. Lane County Community & Economic Development has submitted a survey to OECDD for their review.

We anticipate conducting the survey in February. If the results of the survey show

that the income threshold has been met, we would then apply for a waiver from the spend down rules. The waiver will be based on the fact that 100% of our current grants funds are contracted to be spent on their respective projects, with the Mapleton project to be completed by June 30, 2008.

The goal is to have the Row River application submitted by March 31, 2008.

The goal for the Child Advocacy Center, which automatically meets the low and moderate income threshold just by the nature of the project, is to have that application submitted by June 30, 2008.

V. RECOMMENDATION

It is recommended that the Board hear from the public on the required subjects: 1) Lane County's performance on CDBG HR410 2) community development needs and 3) specific projects that meet community development needs.

Following the public hearing, the Board should discuss the comments and recommendations and provide staff with general directions, or specific project development priorities, as appropriate.

Attached are two Board Orders. The first Board Order, 08-1-23-x closes out HR 410. The second Board Order, 08-1-23-xx directs staff to apply for a waiver from the CDBG spend down rules, and develop a CDBG infrastructure project – the Row River Valley Water System Improvement Project and a community development project – the Child Advocacy Center. These two projects were identified as Board priorities in January 2007. Since the County did not apply for any CDBG grants in 2007, these projects still are seeking funding.

Additional projects may be added to the Order if the board so directs.

Community and Economic Development staff recommends the Board approve both Board Orders.

VI. FOLLOW-UP

Project applications will be returned to the Board of Commissioners for approval when they receive approval from OECDD to apply for funding.

VII. ATTACHMENTS

- A. Board ORDER 08-1-23-x
- B. Board Order 08-1-23-xx
- C. Close Out report for CDBG HR410
- D. Public Notices
- E. Lane County Infrastructure Inventory

IN THE BOARD OF COUNTY COMMISSIONERS, LANE COUNTY, OREGON

ORDER NO. 08-1-23-x) **IN THE MATTER OF RECEIVING COMMENTS FROM THE**
) **PUBLIC THROUGH A PUBLIC HEARING ABOUT COMMUNITY**
) **DEVELOPMENT NEEDS AND LANE COUNTY'S**
) **PERFORMANCE AND CLOSEOUT OF COMMUNITY**
) **DEVELOPMENT BLOCK GRANT HR410**

WHEREAS, Lane County received Oregon Community Development Block Grant (CDBG) HR410 for housing rehabilitation for low and moderate income county residents, and

WHEREAS, the \$375000 grant was augmented with \$37,500 in resources from USDA RD, Lane County Housing Authority weatherization funds, and weatherization funds from Lane Rural Electric Co-op, and

WHEREAS, this funding mix allowed us to exceed the estimated 12 beneficiary households, and enabled us to serve a total of 20 households, and

WHEREAS, 9 households assisted had incomes below 30% of area median income and an additional 7 households had incomes at or below 50% of area median income. Funds were provided to assist 11 households with disabled family members and Ten assisted households had incomes below the federal poverty rate, and

WHEREAS, the Board of County Commissioners has held the required final public hearing to receive public comment on Lane County's performance using CDBG funds for HR410,
NOW, THEREFORE, IT IS HEREBY:

ORDERED that the Lane County Community and Economic Development staff in cooperation with the staff of St. Vincent de Paul and the RHRP program submit the final grant close out report to the Oregon Economic and Community Development Department and

FURTHER ORDERED that the Chair of the Board of Commissioners is authorized to sign the close out report as required by CDBG regulations.

Signed this 23rd day of January, 2008.

Faye Stewart, Chair
LANE COUNTY BOARD OF COMMISSIONERS

APPROVED AS TO FORM
Date _____ Lane
County

OFFICE OF LEGAL COUNSEL

IN THE BOARD OF COUNTY COMMISSIONERS, LANE COUNTY, OREGON

ORDER NO. 08-1-23-xx) **IN THE MATTER OF RECEIVING COMMENTS FROM THE**
) **PUBLIC THROUGH A PUBLIC HEARING ABOUT COMMUNITY**
) **DEVELOPMENT NEEDS, PROPOSED PROJECTS TO MEET**
) **THESE NEEDS, LANE COUNTY'S PERFORMANCE OF**
) **COMMUNITY DEVELOPMENT BLOCK GRANTS AND**
) **SETTING PROJECT PRIORITIES**

WHEREAS, Lane County is an eligible applicant for the Oregon Community Development Block Grant (CDBG) program, and

WHEREAS, the Board of County Commissioners has held the required public hearing to receive input on community development needs, specific projects that will meet these needs, and Lane County's performance using CDBG funds, and

WHEREAS, the Oregon Economic and Community Development Department and Oregon Housing and Community Services Agency annually invite project proposals from eligible applicants, and

WHEREAS, the Row River Valley Water District has requested Lane County assistance to secure Community Development Block Grant funding to help lower income families pay for needed water system improvements, and

WHEREAS, Lane County recognizes the need for a Child Advocacy Center designed to help children who are sexual and physical abuse victims feel safe, comfortable, and supported as they go through the judicial process. NOW, THEREFORE, IT IS HEREBY:

ORDERED that the Lane County Community and Economic Development staff shall develop the following CDBG projects for funding as they are qualified by Oregon Economic and Community Development Department and Oregon Housing and Community Service Agency for CDBG applications: (1) planning, designing, and construction funding for the Row River Valley Water System Improvement Project and 2) planning, designing, and construction funding for the Lane County Child Advocacy Center.

FURTHER ORDERED that the Community and Economic Development staff apply for a waiver from the spend down rules from the Oregon Economic and Community Development Department in order to apply for CDBG funding in 2008.

Signed this 23rd day of January, 2008.

Faye Stewart, Chair
LANE COUNTY BOARD OF COMMISSIONERS

APPROVED AS TO FORM
Date _____ Lane
County

OFFICE OF LEGAL COUNSEL

RECIPIENT: LANE COUNTY

PROJECT NO. HR 410

**OREGON COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
HOUSING REHABILITATION
Project Completion Report and Certification**

Oregon Housing and Community Services
725 Summer Street NE, Suite B, Salem, Oregon 97301-1266

Recipient: Lane County Project No.: HR 410
Project Name: Lane County Regional Housing Rehabilitation Program

PART A - NARRATIVE

Attach a brief narrative which describes the project, including what problem or need originally existed and the severity of the situation; why Oregon Community Development Block Grant (OCDBG) assistance was necessary; how this project eliminated or resolved the problem or need; and what benefits have been realized as a result of the project. Also summarize public comments, if any, received about the project.

PART B - PROPOSED ACCOMPLISHMENTS AND RESULTS

Number of Communities Assisted: 11		(list names: <u>Mapleton, Florence, Oakridge, Springfield, Eugene, Cottage Grove, Elmira, Vida, Culp Creek, Lowell, Fall Creek</u>)			
Proposed Accomplishments	Original Budget		Actual Accomplishments	Final Cost	
	OCDBG	Other		OCDBG	Other
Owner occupied Rehabilitation	300,000			300,000	37,500
Program Management	65,000			65,000	
Grant Administration	10,000			10,000	
TOTAL	375,000		TOTAL	375,000	37,500
Source of Other Funds Listed Above			Source of Other Funds Listed Above		
	Federal		USDA RD, HACSA	Federal	34,500
	State			State	
	Local		Lane Rural Electric	Local	3,000
	Private			Private	
TOTAL			TOTAL		37,500

PART C - COMPUTATION OF GRANT BALANCE

	Amount
1. Grant amount per Grant Contract	375,000
2. Grant amount applied to project costs	375,000
3. Grant funds received to date	375,000
4. Remaining grant balance (line 1 - line 2)	-0-
5. Less grant amount reserved for final audit costs	-0-
6. Unused grant to be canceled	-0-

Notes: Overpayment. If line 3 exceeds line 2, the difference must be repaid to Oregon Housing and Community Services by check. Please include check when this form is submitted. Line 5: The approved Grant Budget in the contract must include a line item for audit costs in order to enter an amount here.

PART D - UNPAID COSTS AND UNSETTLED THIRD-PARTY CLAIMS

List any unpaid and unsettled third-party claims against the grant. Describe circumstances and amounts involved. Attach additional sheets if necessary. N/A

PART E - PROGRAM BENEFICIARIES – HOUSING REHABILITATION

RECIPIENT: LANE COUNTY

PROJECT NO. HR 410

		Households Benefiting	Persons Benefiting	
Number of Rehabilitated Homes/Units:		20		
	Number homes/units built before 1978 with rehab work value over \$5,000 and including lead safe work practices	12		
	Number homes/units subsidized by federal, state, or local programs	11		
	Number homes/units occupied by elderly (head household/ spouse 62+)	8		
	Number homes/units made handicapped accessible	11		
Total Persons Benefiting:			53	
Very Low Income Beneficiaries 0% to 30% Median Family Income		8		
Low Income Beneficiaries 30% to 50% Median Family Income		7		
Moderate Income Beneficiaries 50% to 80% Median Family Income		5		
Female Headed Households		14		
	Head of Household		Total Number of Persons	
	# Total	# Hispanic	# Total	# Hispanic
White	19	1	51	1
Black / African American				
Asian				
American Indian / Alaskan Native				
Native Hawaiian /Other Pacific Islander				
American Indian /Alaskan Native & White	1		1	
Asian & White				
Black / African American & White				
American Indian / Alaskan Native & Black/ African American				
Other Multi-Racial				

PART F - PROGRAM INCOME

RECIPIENT: LANE COUNTY

PROJECT NO. HR 410

Program Income on hand as of the date of the recipient signature below: \$ 0

Source of income: Loan 13, Taylor, Loan 10, Polanco and Loan 38, Beck repaid over the life of this grant. All funds have been re-loaned.

Note: A Closeout Agreement is necessary and must be attached for Housing Rehabilitation grants which generate program income. See Project Completion Report instructions for more information.

PART G - CERTIFICATION OF RECIPIENT

It is hereby certified that all activities undertaken by the recipient with funds provided under the grant contract identified in this report have, to the best of my knowledge, been carried out in accordance with the grant contract; that proper provision has been made by the recipient for the payment of all unpaid costs and unsettled third-party claims identified hereof; that the State of Oregon is under no obligation to make any further payment to the recipient under the grant agreement in excess of the amount identified in Part C, Line 5 hereof; and that every statement and amount set forth in this instrument is, to the best of my knowledge, true and correct as of this date.

It is understood that the State will not formally close the grant contract until a final audit has been reviewed and accepted by the State and that the State has the right to recover funds from the recipient based on the audit.

Date	Typed Name and Title of Highest Elected Official	Signature of Highest Elected Official
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Lane Manual 4.012 Administration Authority

The County Administrator is delegated the authority to develop and maintain Administrative Procedures in accordance with LM 2.095 and to implement adopted policies of the Board, in the areas of financial and budget management and administration, and the authority to approve cash accounts and funds. *(Revised by Order No. 06-12-13-6, Effective 12.13.06)*

RECIPIENT: LANE COUNTY

PROJECT No. HR 410

FOR DEPARTMENT USE ONLY:

PART H - CDBG PROGRAM ANALYST CLOSEOUT REVIEW

- ☐ All monitoring findings have been cleared.
☐ This Project Completion Report and Certification has been reviewed and is acceptable:

PART I - ADMINISTRATIVE CLOSEOUT

This Project Completion Report and Certification is hereby approved. I hereby authorize cancellation of \$ -0- of unused grant award moneys. The Grant will be administratively closed as of the date of signature below by the Finance Section Manager. The Grant will remain open until the recipient's audit report for fiscal year 2007 to 2008 is accepted by the State of Oregon and the department approves Final Closeout by signing under Part K of this form.

Date CDBG Program Analyst

Date Single Family Section Manager

PART J - FINAL AUDIT ACCEPTANCE & CLOSEOUT

- ☐ The recipient's final audit for FY ' to ' was accepted by the department on _____, _____. The recipient will be notified of this in the Final Closeout letter.
OR
☐ The recipient's final audit for FY ' to ' did not need to be reviewed by the department because it was determined exempt from federal Single Audit requirements.

All Grant funds requested by the recipient and approved by the department have been disbursed and all requirements of the Grant contract have been met. I therefore authorize cancellation of all remaining funds in the Grant: \$. This Grant is formally closed as of the date of the signature of the Housing Finance Section Manager, below.

Date CDBG Program Analyst

Date Single Family Section Manager

OREGON COMMUNITY DEVELOPMENT BLOCK GRANT PROJECT COMPLETION REPORT AND CERTIFICATION INSTRUCTIONS — Page 1 of 2

A. NARRATIVE. Self-explanatory.

B. PROPOSED ACCOMPLISHMENTS AND RESULTS. Use the list of proposed accomplishments you stated in your grant application. If the Proposed Accomplishments list has been changed through a contract amendment, the amended list must be used in this part.

In recording Project Results, be specific—list feet of pipe, number of homes rehabilitated, number of jobs created, etc. The CDBG Program Analyst may require additional information if the Project Results reported on this form differ significantly from the Proposed Accomplishments.

C. COMPUTATION OF GRANT BALANCE. Self-explanatory. Note that funds cannot be reserved for payment of audit costs unless grant funds have been included for this purpose in the Approved Project Budget included in the Grant Contract.

D. UNPAID COSTS AND UNSETTLED THIRD-PARTY CLAIMS. Self-explanatory.

E. PROGRAM BENEFICIARIES. Data in this section is required for reports from the state to the U.S. Department of Housing and Urban Development.

Source(s) for the information will depend on the project type and how it meets a Community Development Block Grant national objective. Be sure to identify what source(s) are used on the line provided on the form.

CDBG Project Type	DATA SOURCES		
	Areawide Benefit	Limited Clientele	Direct Benefit
Community Facilities	1990 Census data and current population estimates from Portland State University.	Data on persons, low and moderate income persons and race/ethnicity is to be collected by the grant recipient from the facility operator.	Not applicable.
Economic Development	Not applicable.	Not applicable.	Data must be collected by the grant recipient from the employer(s) of all new and retained employees.
Handicapped Accessibility	Not applicable.	1990 Census percentage of persons with mobility impairments and current population estimates. Assume racial/ethnic percentages are the same as for the overall population.	Not applicable.
Housing Rehabilitation	Not applicable.	Not applicable.	All data must be collected by the grant recipient from the owners and/or tenants of the housing. Note that some of the data is only for the head of each household.
Public Works (Water & Sewer)	1990 Census data and current population estimates from Portland	Not applicable.	If grant funds are used to pay assessments, data for each benefitted household must be

OREGON COMMUNITY DEVELOPMENT BLOCK GRANT PROJECT COMPLETION REPORT AND CERTIFICATION INSTRUCTIONS — Page 2 of 2

CDBG Project Type	DATA SOURCES		
	Areawide Benefit	Limited Clientele	Direct Benefit
	State University.		collected by the grant recipient.
Public Works (Infrastructure for New Affordable Housing)	Data must be collected by the grant recipient from the residents of ALL housing units benefitted by grant assisted infrastructure.	Not applicable.	Not applicable.
Technical Assistance	The number of beneficiaries and the number of low and moderate income beneficiaries will generally be the same as the numbers in the approved application unless the population in an "areawide benefit" target area changes (per Portland State University estimates). Assume racial/ethnic percentages are the same as for the overall population of the grant recipient.		

- F. **REAL PROPERTY OR EQUIPMENT ACQUISITION.** Ask your CDBG Program Analyst if you have questions about real property or equipment.
- G. **PROGRAM INCOME/CLOSEOUT AGREEMENT.** If you have program income on hand at the time this report is submitted to the department, state the amount and source(s) of the income (e.g., housing rehabilitation loan repayments).

Recipients of Housing Rehabilitation grants who plan to retain program income locally to continue the housing rehabilitation program must complete and attach a Closeout Agreement to this report. This agreement is necessary in order to ensure that Title I requirements are met as the program income is spent. Your CDBG Program Analyst will determine whether a Closeout Agreement is required for your project and will assist you in learning how Title I requirements will affect your use of program income.

When you are ready to start the closeout process, you will be provided a copy of the model Closeout Agreement.

- H. **CERTIFICATION OF RECIPIENT.** Self-explanatory.

Parts I - K are for department use only.

- I. **CDBG PROGRAM ANALYST REVIEW AND RECOMMENDATION.** This section documents our review of any monitor findings or audit concerns. The grant cannot be closed administratively unless the Completion Report has been reviewed and accepted by the department.
- J. **ADMINISTRATIVE CLOSEOUT.** This step in the closeout process signifies that the recipient has met all requirements of the grant contract with the exception of submitting the last required audit to the state.
- K. **ACCEPTANCE OF FINAL AUDIT AND FINAL CLOSEOUT.** This is the final step in the closeout process for an Oregon Community Development Block Grant. The Final Closeout date signifies the end of the relationship between the state and the recipient regarding the specific grant project.

Part A Narrative Completion Report HR410

This \$375000 grant to Lane County, a member of the Lane County Regional Housing Rehabilitation Program was augmented with \$37,500 in resources from USDA RD, Lane County Housing Authority weatherization funds, and weatherization funds from Lane Rural Electric Co-op.

This funding mix allowed us to exceed the estimated 12 beneficiary households, and enabled us to serve a total of 20 households.

Over the course of this grant, \$29,961 in loans have been repaid. All of these funds have been reloaned to additional qualified households.

9 households assisted had incomes below 30% of area median income and an additional 7 households had incomes at or below 50% of area median income. Funds were provided to assist 11 households with disabled family members.

Ten assisted households had incomes below the federal poverty rate.

Most rehabilitation activity focused on dry rot, roof repair and plumbing and electrical issues. Eleven households had accessibility needs that were met with loan funds. Many households received assistance to upgrade heating systems. Eight households received weatherization assistance through lane County Housing and Community Services Agency and Lane Rural Electric Co-op. Three households received USDA RD grants or loans. These partnerships allowed SVDP to maximize the CDBG loans and helped to insure that households can realize utility savings.

All 20 households served had serious health and safety issues addressed by their loans. Many households had sub-code electrical service, posing, in many cases, a very real risk of electrical fires. Several homes had plumbing systems that were leaking, and in two cases, sewage seepage was causing a potential health risk.

The response to the program was overwhelmingly positive.

Budget Narrative Supplement Part B H010004

Other funds include the following: \$7,500 in Rural Development grants for one household, \$8,000 in weatherization from HACSA and Lane Rural Electric for three households, and \$3,000 in volunteer hours for demolition and moving for one household.

An additional \$4,423 in re-captured LC-1 funds were applied to two projects.

LANE COUNTY

PUBLIC SERVICE BUILDING, 125 EAST 8TH AVENUE, EUGENE, OR 97401/(541)682-4118/FAX (541)682-4616

Published January 10, 2008 and January 16, 2008

PUBLIC NOTICE AND NOTICE OF PUBLIC HEARING

Lane County is eligible to apply for a 2008 Community Development Block Grant from the Oregon Economic and Community Development Department. Community Development Block Grant funds come from the U.S. Department of Housing and Urban Development. The grants can be used for public facilities and housing improvements, primarily for persons with low and moderate incomes.

Approximately \$14 million will be awarded to Oregon non-metropolitan cities and counties in 2008. The maximum grant that a city or county can receive is \$1,000,000. Lane County is preparing an application for a 2008 Community Development Block Grant from the Oregon Economic and Community Development Department for the Row River Valley Water District in Lane County to bring their water system up to code. It is estimated that the proposed project will benefit at least 725 persons, of whom 65% will be low or moderate income.

A public hearing will be held by the Lane County Board of Commissioners at 1:30 pm. on January 23, 2008 at the Lane County Board of Commissioners Conference Room, Lane County Public Services Building, 125 East Eighth Avenue, Eugene.

The purpose of this hearing is for the Board of Commissioners to obtain citizen views and to respond to questions and comments about: Community development and housing needs, especially the needs of low and moderate income persons, as well as other needs in the community that might be assisted with a Community Development Block Grant project; and, the proposed Row River Valley Water project.

Written comments are also welcome and must be received by 5 pm on January 22, 2008 at Community & Economic Development, Lane County Administration, 125 East Eighth Avenue, Eugene. Both oral and written comments will be considered by the Board of Commissioners in deciding whether to apply.

The location of the hearing is accessible to persons with disabilities. Please let Human Resources Office at (541) 682-3665 know if you will need any special accommodations to attend or participate in the meeting. More information about Oregon Community Development Block Grants, the proposed project, and records about Lane County's past use of Community Development Block Grant funds is available for public review at 125 East Eighth Avenue, Eugene during regular office hours. Advance notice is requested. If special accommodations are needed, please notify Mike McKenzie-Bahr at (541) 682-4118 so that appropriate assistance can be provided. Permanent involuntary displacement of persons or businesses is not anticipated as a result from the proposed project. If displacement becomes necessary, alternatives will be examined to minimize the displacement and provide required/reasonable benefits to those displaced. Any low and moderate-income housing which is demolished or converted to another use will be replaced.

LANE COUNTY

PUBLIC SERVICE BUILDING, 125 EAST 8TH AVENUE, EUGENE, OR 97401/(541)682-4118/FAX (541)682-4616

Published January 10, 2008 and January 16, 2008

PUBLIC NOTICE AND NOTICE OF PUBLIC HEARING

Lane County is completing the Lane County Regional Housing Rehabilitation Program, Grant #HR 410 project funded with \$375,000 from Community Development Block Grant funds of the Oregon Economic and Community Development Department. The location of the project is: Mapleton, Florence, and Oakridge. It is estimated that the project has benefited 53 persons of who 100% are low or moderate income.

A public hearing will be held by the Lane County Board of Commissioners at 1:30 pm on January 23 at the Lane County Board of Commissioners Conference Room, Lane County Public Services Building, 125 East Eighth Avenue, Eugene.

The purpose of the hearing is for the board of commissioners to obtain citizens views about the project and to take comments about the local government's performance. Written comments are also welcome and must be received by January 22 by 5 pm at Community & Economic Development, Lane County Administration, 125 East Eighth Avenue, Eugene. Both oral and written comments will be reviewed by the board of commissioners.

The location of the hearing is accessible to the disabled. Please let Human Resources Office at (541) 682-3665 know if you will need any special accommodations to attend or participate in the hearing.

More information about the Oregon Community Development Block Grant program and the project is available for public review at 125 East Eighth Avenue, Eugene during regular office hours. Advance notice is requested. If special accommodations are needed, please notify Mike McKenzie-Bahr at (541) 682-4118 so that appropriate assistance can be provided.

Infrastructure Inventory
Lane County projects

rank	priority	g/ng	requestor	nature of project	name	amount needed	jobs	people effected	start date
		g	Coburg	city hall	city hall	\$ 4,300,000		1000	2009
		g	coburg	clean water	pretreatment	\$ 1,150,000		1000	2011
	h	g	coburg	transportation	multimode path	\$ 1,700,000		1000	2008
		g	Coburg	transportation	street repair	\$ 3,000,000		1000	2010
		g	coburg	stormrunoff	stormwater system	\$ 2,200,000	Y	1000	2007
	h	g	coburg	wastewater	wastewater	\$14 mil.	Y	4000	2007
	h	g	Coburg	water	water system	\$ 4,000,000	Y	4000	2007
		g	cottage grove	stormwater	replace 10 st. trunk	\$ 1,400,000		12000	2008
		g	cottage grove	city hall	earthquake upgrade	\$ 430,000		10000	2008
	h	g	cottage grove	wastewater	effluent spray	\$ 150,000		12000	2008
	h	g	cottage grove	streets	r street extend	\$ 400,000	Y	300	2008
	h	g	cottage grove	telecomm.	fiber optic system	\$ 1,600,000		10000	2008
		g	cottage grove	wastewater	l&l	\$ 100,000		12000	2008
	h	g	cottage grove	water system	reservoir supply	\$ 200,000	Y	12000	2008
		g	cottage grove	storm water	bryant and anthony	\$ 80,000		10	2008
		g	cottage grove	bridge	chambers RR bridge	\$ 1,345,950		20000	2008
		g	cottage grove	water system	membrane treatment	\$ 900,000	Y	12000	2011
	h	g	cottage grove	stormwater	north regional park	\$ 335,000		6000	2008
		g	cottage grove	facility	southlane mental health	\$ 1,293,400		2000	2008
	h	g	cottage grove	stormwater	villard line	\$ 355,000		10000	2008
		ng	country view estates	water system	reservoir repair	\$ 39,000		102	2008
		g	creswell	facility	airport safety	\$ 374,400		4500	2007
	h	g	creswell	telecomm.	city hall broadband	\$ 93,000	y	4500	2008
		g	creswell	city hall	city hall	\$ 100,000		4500	2008
		g	creswell	water	storage and treatment	\$ 9,790,000		4500	2007
	h	g	creswell	sewer	east side wstewater	\$ 2,025,000	Y	4500	2010
	h	g	creswell	roads	harvey road exten.	\$ 47,000	Y	4500	2007
	h	g	creswell	storm water	garden lake park	\$ 310,000		4500	2008
		g	creswell	park	harry holt	\$ 35,000		4500	2008
		g	creswell	stormwater	master plan	\$ 90,000	y	4500	2008
	H	g	eugene	stormwater	royal avenue	\$ 1,200,000		800	2008
	H	g	eugene	roads	royal node	\$ 4,400,000		1000	2009
		g	florence	water system	treatment for wells	\$ 4,000,000		10000	2008
	H	g	florence	building	incubator	\$ 4,000,000	Y	200	2008
	h	g	florence	sewer	transmission line	\$ 4,500,000		5000	2009
		g	florence	roads	oak st exten	\$ 2,446,880		15000	2009
		g	florence	sewer	replace old lines	\$ 1,500,000		10000	2008
		g	florence	building	public works center	\$ 3,000,000		8600	2009
	h	g	florence	water	rehab wells	\$ -		8600	2008
		g	florence	water	rehab filters	\$ -		8600	2007
	h	g	florence	sewer	force main	\$ 1,123,000		2500	2008

Infrastructure Inventory
Lane County projects

rank	priority	g/ng	requestor	nature of project	name	amount needed	jobs	people effected	start date
		g	florence	water	wellfield	\$ 750,000		10000	2008
		g	hazeldell fire	facility	radio system	\$ 150,000		10000	2011
		g	hazeldell fire	facility	fire substation	\$ 750,000		10000	2017
		g	hazeldell fire	facility	emerg. Facilities	\$ 40,000		10000	2017
		g	hazeldell fire	facility	fire water system	\$ 400,000		200	2013
	NR	g	Junction city	facility	wastewater upgrade	\$ 2,800,000		5000	2008
		g	lane county	facility	animal reg. building	\$ 1,400,000		5000	2009
	h	g	lane county	wastewater	blue river treatment	\$ 725,000	Y	300	2008
		g	lane county	facility	child advocacy center	\$ 2,000,000		1000	2008
	h	g	lane county	energy facility	bioenergy production	\$ 5,050,000	Y	2000	2008
		g	lane county	facility	fairgrounds	\$16.5 mil.		200000	2009
	h	g	lane county	roads	capital improvement	\$ 300,000		5000000	
	h	g	lane county	facility	mapleton boat ramp	\$ 45,000	T	500	2008
		g	lane county	facility	public health building	\$ 2,250,000		10000	2008
		g	lane county	water system	row river facility	\$ 3,000,000		300	2008
	h	g	LCOG	telecommunica tions	facilities in eugene	\$ 230,000	Y	200	2008
	h	g	lane county	loan prgram	microloan	\$ 400,000	Y	100	2008
	h	g	lowell	telecommunica tions	broadband access	\$ 175,000	Y	4000	2008
	h	g	lowell	water	reservoir	\$ 1,000,000		955	2008
	h	g	lowell	roads	main street	\$ 900,000	Y	4000	2008
	h	g	lowell	sewer	new line extension	\$ 120,000		955	2008
	h	g	lowell	water	service extension	\$ 120,000		955	2008
	h	g	lowell	sewer	treatment upgrades	\$ 800,000		955	2009
	h	g	lowell	water	facility upgrade	\$ 380,000		955	2007
		g	lowell	water	facility upgrade 2	\$ 1,465,000		955	2010
	h	ng	northwest youth corps	facility	health and safety campus	\$ 1,000,000		900	2009
	h	g	oakridge	industrial park	clean up of park	\$ 175,000		3700	2009
	h	g	oakridge	water	crestview overpass	\$ 114,000	y	3700	2010
	h	g	oakridge	water	salmon creek crossing	\$ 73,400	Y	3700	2009
		g	oakridge	water	davis street	\$ 17,000		3700	2022
	h	g	oakridge	water	harris street	\$ 27,836	Y	3700	2010
	h	g	oakridge	water	highway 58	\$ 254,840	Y	3700	2009
	H	g	oakridge	water	hwy 58 -gales creek	\$ 86,540	Y	3700	2010
	h	g	oakridge	industrial park	OIP roads	\$ 1,550,000	jc	3700	2008
		g	oakridge	telecommunica tions	radio system replacement	\$ 375,000	Y	5000	2013
	h	g	oakridge	sewer	lateral replacement	\$ 460,000	Y	3700	2008

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rank	priority	g/ng	requestor	nature of project	name	amount needed	jobs	people effected	start date
		g	oakridge	roads	commercial street	\$ 97,500	Y	3700	2012
	h	g	oakridge	roads	hills street	\$ 176,000		3700	2009
	h	g	oakridge	roads	westoak road	\$ 425,000		3700	2010
	h	g	port of siuslaw	utilities	campground upgrade	\$ 482,000	y	8	2008
	h	g	port of siuslaw	ind park	infrastructure	\$ 1,408,000	y	9000	2008
	h	g	port of siuslaw	facility	log boom	\$ 213,000	y	9000	2008
	h	g	port of siuslaw	facility	moorage expansion	\$ 1,089,000		9000	2010
	h	g	port of siuslaw	facility	old town warf	\$ 841,000		9000	2008
	h	g	port of siuslaw	facility	post office	\$ 1,317,000		9000	2008
	h	g	port of siuslaw	facility	river bulkhead	\$ 925,000		9000	2009
	h	g	port of siuslaw	property acq	business center	\$ 2,890,000	Y	9000	2008
	h	g	port of siuslaw	navigation	river dredging	\$ 295,000		9000	2009
	h	g	port of siuslaw	marina	sportboat morage	\$ 1,089,000		9000	2008
		g	santa clara fire	facility	remodel	\$ 87,000		12000	2010
		g	south lane fire	facility	creswell fire station	\$ 900,000		26000	2008
		g	cottage grove	facility	south lane mental health	\$ 1,193,400		2000	2008
	h	g	springfield	roads	c street sormwater	\$ 850,000	Y	10000	2007
		g	springfield	stormwater	s and t drainage	\$ 1,000,000		55000	2011
		g	springfield	roads	21 st reconstruction	\$ 1,000,000		55000	2013
	h	g	springfield	stormwater	54th and J st	\$ 300,000	y	55000	2010
		g	springfield	roads	beltline/gateway	\$ 7,845,000		55000	2010
		g	springfield	stormwater	booth-kelley	\$ 5,350,000	y	55000	2009
	h	g	springfield	stormwater	cedar creek	\$ 5,500,000	y	56000	2008
	h	g	springfield	property acq	land acquisition	\$ 2,000,000	y	50000	2007
		g	springfield	water	east treatment	\$ 9,100,000	y	25000	2013
	h	g	springfield	sewer	MWMC facilities	\$145mil.		220000	2007
	h	g	springfield	roads	franklin blvd	\$ 3,500,000		30000	2007
	h	g	springfield	roads	franklin.mcvay intersection	\$ 4,500,000		40000	2007
		g	springfield	roads	gateway area	\$ 1,207,000		55000	2007
	h	g	springfield	roads	gateway/beltline	\$ 9,500,000		45000	2007
	h	g	springfield	stormwater	glenwood	\$ 5,500,000		10000	2008
	h	g	springfield	sewer	jasper road	\$ 4,200,000		15000	2009
	h	g	springfield	water	north sp. Treatment	\$ 7,100,000		15000	2009
	h	g	springfield	water	property acq	\$ 1,510,000		15000	2008
	h	g	springfield	roads	oldfranklin	\$ 6,000,000		40000	2007
	h	g	springfield	telecommunica tions	radio interoperability	\$ 200,000		50000	2008
	h	g	springfield	roads	sportsway stormwater	\$ 1,200,000		56000	2009
	h	g	springfield	property acq	millrace land	\$ 2,500,000		50000	2009
	h	ng	univ of Oregon	facillity	riverfront research	\$ 2,500,000	Y	200	2008
		g	veneta	facility	city hall	\$ 750,000		4200	2008
	h	g	veneta	water	well 13	\$ 1,200,000		5000	2008

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rank	priority	g/ng	requestor	nature of project	name	amount needed	jobs	people effected	start date
		g	veneta	sewer	east side collection and lift	\$ 2,000,000		4240	2008
		g	veneta	sewer	faciliites expansion	\$ 1,850,000		4200	2008
		g	veneta	water	connection to EWEB	\$ 6,000,000		4200	2008
		g	veneta	facilitiy	senior center	\$ 1,200,000		1500	2008
	h	g	veneta	stormwater	master plan	\$ 1,000,000		4200	2007
		g	western lane amulance	facility	new building	\$ 1,920,000		10000	2010
		g	westfir	facility	park upgrade	\$ 100,000		300	2010
		g	westfir	facility	dity hall and library	\$ 525,000		300	2009
		g	westfir	facility	fire station	\$ 275,000		300	2009